Gig Werks

Gig Werks is an award-winning technology firm, located on the Yonkers Waterfront. We are a Microsoft Gold and Field Managed Partner, with certified expertise in SharePoint, business intelligence, custom application development, enterprise content management, and advanced infrastructure.

Title of the position:

Systems Engineer

Job brief:

We are looking for an Systems Engineer with a minimum of 5 years experience, to help build out, maintain, and troubleshoot our clients rapidly expanding infrastructure. You will be part of a talented team of engineers that demonstrate superb technical competency, delivering mission critical infrastructure and ensuring the highest levels of availability, performance and security.

Roles \ projects may include:

- Maintain internal and client servers\networks
- Proactively ensuring the highest levels of systems and infrastructure availability
- Troubleshoot, and maintain desktop computers
- Managing Windows network, LAN and WAN
- Administration of email system from MS Exchange and MS Office 365
- Office 365 Migrations: Email, SharePoint, OneDrive
- MS SQL server
- Security and disaster recovery
- Barracuda administration
- Remote client assistance via RDP, VPN and GoTo Meeting
- MS SharePoint installation, migrations and administration
- Maintain Hyper-V Virtual Machines
- Monitor and test application performance for potential bottlenecks, identify possible solutions, and work with developers to implement those fixes
- Liaise with vendors and other IT personnel for problem resolution
- Working on site at Yonkers office in addition to travel to client sites
- Documentation of work performed for client projects
- Interact with and take direction from other GW employees

Qualifications | Skills:

- Candidate must be authorized to work in the US for any employer without sponsorship

- Must have access to a vehicle to travel to clients in Tri-State area as needed
- Willing and able to learn new technologies
- Able to juggle multiple projects for multiple clients
- Proactive self-starter who can work both unsupervised and with a team
- Excellent troubleshooting, research, and organizational skills
- Documentation skills
- Excellent attention to detail with strong follow-up skills
- Ability to maintain a high level of accuracy and confidentiality
- Networking knowledge (OSI network layers, TCP/IP)
- Experience with SharePoint, both on prem and in the cloud
- Must have knowledge of:
    - Microsoft Windows Operating systems, MS Active Directory
    - Azure
- Be familiar with:
    - Microsoft stack: Windows desktop and server operating systems, SQL server, Microsoft Exchange, Office 365, MS Office, Outlook, Skype, WSUS, SharePoint
    - Networking technologies: Cisco ASA firewall, WiFi and Wireless Access Points\routers, VLANs, VPN, cabling, hardware repair/diagnosis, FTP, DNS, DHCP, SSL
    - Software such as: Symantec End-Point Protection, Symantec Backup Exec, Computer Associates Arcserve, Citrix, Barracuda Networks appliances, other antivirus\malware

Education:
Bachelor's degree in Information Technology or similar; or relevant work experience

Reports to:
Head of Infrastructure and IT

Terms of employment:
Full-Time, salaried

Salary:
Commensurate with experience